



## NOTICE OF INTENTION TO LEAVE

**As we approach the end of Term, we want to remind families considering a move to another school next year to contact the College** now with notice of your intention to leave to avoid any penalty fees and charges.

This helps us manage resources and ensures a smooth transition for your child.

To submit a withdrawal notice, please email [enrolments@thac.nsw.edu.au](mailto:enrolments@thac.nsw.edu.au) with the following details:

**Student's Name**

**Reason for leaving**

**Forwarding school**

**Last day of attendance**

If you have any questions, please contact the College on 9608 0033

Thank you for your understanding and cooperation.